



## 032 Homework Policy

Homework is work that is set for students to complete outside of their timetabled lessons; usually containing an element of independent study, because it is not usually supervised by the teacher. It is an important element in raising student achievement and developing independent study skills.

Homework can be completed using school resources where these are not available at home.

### Aims

Homework should enable students to:

- Consolidate the work that has been covered in normal lesson time or prepare for future learning.
- Enhance their knowledge and skills in a particular subject or topic.
- Develop independent learning and research skills.
- Experience working to meet deadlines.
- Access resources that may not be available in the classroom.
- Engage parental cooperation and support.
- Have opportunities to complete pieces of extended writing.

### Key responsibilities

#### Students will:

- Record all homework neatly in their planners, including the task and deadline.
- Spend the appropriate amount of time completing each piece of homework.
- Take pride in their homework, completing it to the same standard as a piece of classwork.
- Take their subject books home and complete homework in them whenever possible.
- Attempt all homework to the best of their ability.
- Speak to their teacher if they are having difficulty completing a piece of homework.

#### Form tutors will:

- Check students' planners at the end of each school day to ensure they are writing down homework correctly (**please see appendix 3 for guidance**).
- Check that planners are being checked and signed by parents.
- Speak to subject teachers if there are any issues, such as too little or too much homework being set.

#### Heads of House will:

- Carry out planner scrutinies for their House in accordance with the school quality assurance schedule.
- Support form tutors in their day to day monitoring of planners and homework.
- Assist form tutors with their support of students not currently adhering to the school's homework policy.

#### Teachers will:

- Set homework that is linked to the scheme of work currently being followed by students.
- Differentiate homework so that all students, including EAL, SEND and AGT students are appropriately challenged.



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- Set an appropriate amount of homework, in accordance with the school guidelines **(please see appendix 2 for guidance)**.
- Make sure that homework is explained clearly and that a realistic deadline is set.
- Acknowledge the completion of each piece of homework and mark completed homework in line with the school marking policy.
- Provide help and support to students with the completion of homework.
- Use the School behaviour policy to reward and sanction students as appropriate for the quality of their homework.
- Liaise with their Head of Faculty, form tutors or Head of House when problems arise.

### **The Learning Resource Centre manager will:**

- Provide opportunities for students to complete homework during lunch time or after school.

### **Heads of Faculty will:**

- Scrutinise the quality and quantity of homework as part of the quality assurance process (book scrutinies).
- Ensure that the school's homework policy is effectively implemented within their faculties.
- Ensure that exemplar homework resources are available to teachers on the shared drive.
- Provide students across the Key Stages with resources such as homework booklets.
- Ensure that all schemes of work include information on homework.

### **Assistant Headteacher (Curriculum) / Head of Faculty with responsibility for homework will:**

- Provide staff, students and parents with the necessary homework documentation.
- Develop classroom practice to enhance homework across the school.
- Carry out termly book scrutinies and planner checks focussing on the quality of homework.
- Review annually the school homework policy.
- Liaise with Heads of Faculty to raise attainment through homework across all Key Stages
- Provide regular feedback on quality of homework within the Faculty area, sharing effective practice through Faculty Planning and Development sessions.

### **Parents will:**

- Provide a quiet place to work at home.
- Encourage homework to be completed at a set time each day.
- Check that an appropriate amount of time is being spent on homework.
- Ensure that outside clubs, hobbies and interests are not preventing students spending adequate time on their homework.
- Check that homework is being presented to a high standard.
- Check and sign their child's planner each week.
- Provide the school with any information about any problems by writing in the planner or contacting the school directly.

This policy operates in accordance with the schools published Equality Policy.

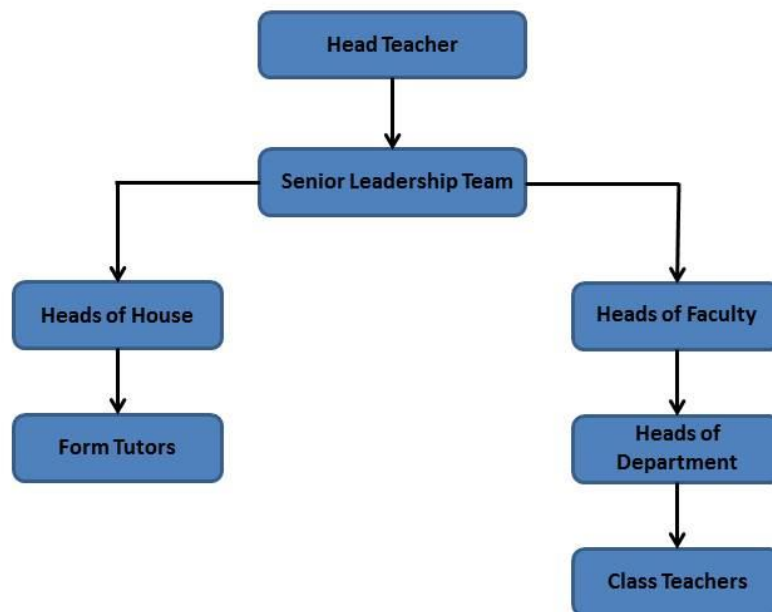


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Reviewed by:                      Governing Body  
Date:                                    October 2017  
Date of next review:            October 2020

## Appendix 1

### Monitoring



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## Appendix 2 - Homework Quantities

<b>Year 7 &amp; 8</b>	<b>Hours per fortnight</b>
English	2
Maths	2
Science	1.5
Languages	1
History	0.5
Geography	0.5
RE	0.5
DT	0.5
Art	0.5
Music	0.5
ICT	0.5

<b>Year 9</b>	<b>Hours per fortnight</b>
English	3
Maths	3
Science	3
RE	1.5
Option 1	1.5
Option 2	1.5
Option 3	1.5
Option 4	1.5



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<b>Year 10</b>	<b>Hours per fortnight</b>
English	3.5
Maths	3.5
Science	3.5
RE	1.5
Option 1	1.5
Option 2	1.5
Option 3	1.5
Option 4	1.5

<b>Year 11</b>	<b>Hours per fortnight</b>
English	4
Maths	4
Science	4
RE	2
Option 1	2
Option 2	2
Option 3	2
Option 4	2

Year 7 and 8: 5 hours per week

Year 9: 8 hours per week

Year 10: 10 hours per week

Year 11: 11 hours per week

Sixth form: 4 hours per subject per week of independent study

Homework tasks can include: independent learning; consolidation of class work; practice (learning by doing); completion of coursework assignments; research; reading, interviews; drawing; revision; etc.



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## Appendix 3

### HOMEWORK Using your planner effectively

It is your responsibility to use your planner to record all homework you are set.

You should do the following every school day:

- Record any homework that is set next to the subject, including the due date.
- Tick the 'done' box, to show that you have completed the homework task.

The image shows a spiral-bound homework planner with handwritten entries. The entries are:

Subject	Task	Due Date	Done
Maths	Algebra worksheet	17/9	<input checked="" type="checkbox"/>
English	Exotic poem	14/9	<input type="checkbox"/>
D.T	4 MP3 player designs	24/9	<input type="checkbox"/>

Annotations with arrows pointing to the planner:

- Record the lessons that set homework each day. (Points to the subject column)
- Record all homework that is set. (Points to the task column)
- Your planner should be signed weekly by you, your parent / carer and form tutor. (Points to the signature lines)
- Tick the 'done' box when you have completed the homework. (Points to the 'Done' checkbox)
- Record the date the homework must be handed in. (Points to the due date column)
- Parents can communicate with your form tutor about homework, using this space. (Points to the 'Parent / Carer & Teacher Comments / Other Activities' section)

- You need to show your planner to your parent / carer every week.
- Your parent / carer needs to sign your planner every week – they can also make a brief comment, such as requesting additional homework for you.
- Each week, you should have a brief discussion with your tutor about the amount and quality of homework you are receiving – you both then need to sign your planner.